



Oversight and Governance

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Chief Officer Appointments Panel

Friday 17 March 2023
10.00 am
Council House

Members:

Councillor Bingley, Chair

Councillors Mrs Aspinall, Evans OBE, Laing, Luggier, Mrs Pengelly and Singh.

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee

Chief Executive

Chief Officer Appointments Panel

1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. Minutes (Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting held on 17 February 2023.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Service Director for Education, Participation and Skills - Recruitment Update: (Verbal Report)

6. Exempt Business

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

7. Confidential Minutes (Pages 3 - 6)

The Panel will be asked to confirm the confidential minutes of the meeting held on 17 February 2023.

8. Service Director for Education, Participation and Skills - Recruitment Update:

9. Senior Management Restructure: (Pages 7 - 18)

Chief Officer Appointments Panel

Friday 17 February 2023

PRESENT:

Councillor Bingley, in the Chair.

Councillors Mrs Aspinall, Laing, Lowry, Luggier, Mrs Pengelly and Singh.

Also in attendance: Tracey Lee (Chief Executive), Kim Brown, and Jake Metcalfe (Democratic Advisor).

The meeting started at 10.00 am and finished at 11.20 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

49. **Declarations of Interest**

There were no declarations of interest.

50. **Minutes**

The minutes from 16 December 2022 were agreed as a true and accurate record.

51. **Chair's Urgent Business**

There were no items of urgent business from the Chair.

52. **Senior Management Recruitment**

Kim Brown, Service Director for HROD presented the report to the Panel and highlighted the following key points:

The Chief Officer's Appointments Panel met in September 2022 in relation to the recruitment of an interim Head of Finance and Section 151 Officer where the Panel agreed and recommended the candidate, David Northey to Council for approval. Approval for David Northey had been given by Council in September 2022.

Panel were asked to agree to extend David Northey's contract for six months for this to be agreed at Council on 27 March 2023. There would be no change to the terms and conditions and the decision would allow sufficient time to secure a permanent Chief Officer with Section 151 Officer responsibilities which had been identified as a vital Council post.

The Panel agreed to:

- I. Note the report

2. Extend the current interim arrangement of the interim Service Director of Finance and Section 151 Officer, subject to agreement from Council on 27 March 2023.

53. **Children's Directorate Senior management Update**

Kim Brown, Service Director for HROD provided the Panel with an update and highlighted the following key points:

- a) The job advert for a permanent Service Director for Education, Participation and Skills had gone live via an Executive Search Agency – Tile Hill
- b) The advert would close on 5 March 2023 with longlisting, shortlisting and technical interviews completed by 14 April 2023.

The Panel agreed to note the report.

54. **Chief Officer Resourcing Update**

This item was considered under part 2 of the agenda.

55. **Exempt Business**

The Panel agreed to pass a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

56. **Confidential Minutes**

The Panel agreed the confidential minutes of the meeting held on 16 December 2022.

The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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